

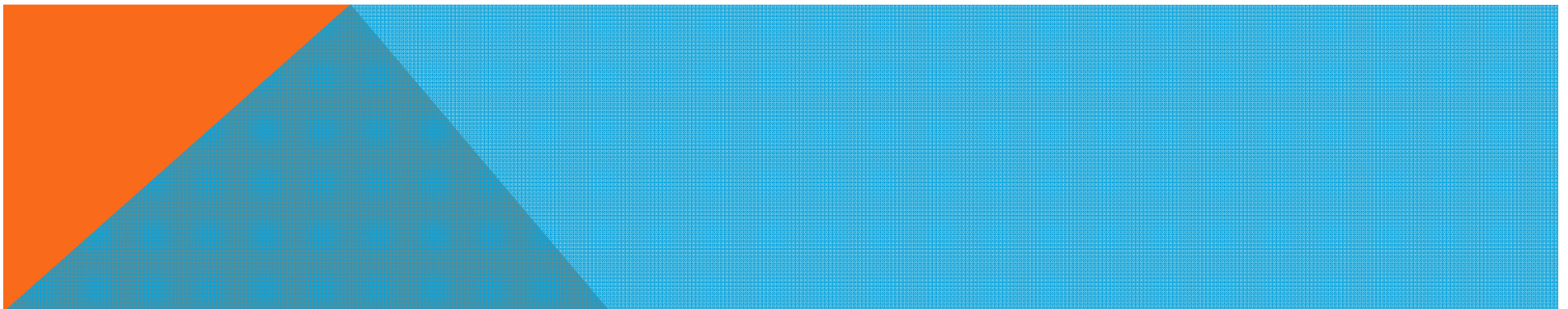
**BOARD OF TRUSTEES  
PRESENTATION**

**FURNITURE, FIXTURES AND EQUIPMENT  
PROGRAM STANDARDS**

**AUGUST 19, 2015**

# PRESENTATION ITEMS

1. Furniture, Fixtures and Equipment (FF&E) Program Goals
2. Summary of Completed Work
3. Next Steps



# Furniture, Fixtures and Equipment Program Goals

1. Scope Defined in Facilities Master Plan
2. Clear Program Objectives
3. Aligned Performance Specifications
4. College-wide Engagement Opportunities
5. Complete Committee Involvement
6. Provide for program wide continuity, efficiency and cost effectiveness



**FF&E PROGRAM**

# Furniture, Fixtures and Equipment Program Goals

## Importance of Performance Specifications:

1. Quality
2. Comfort & Safety
3. Total Cost of Ownership

## All 3 Performance Specifications Applied To:

- Vendors
- Products
- Services



**FF&E PROGRAM**

## Summary of Completed Work

- Six (6) Months of bi-weekly committee meetings
- Established a Strategic Sourcing Protocol
- Furniture Fair
- Completed Furniture Standards
- Non-Standard and Specialty Product Selection Process
- Interior Space Design Guidelines
- FF&E Project Implementation Process
- FF&E Replacement Strategies
- Presentations to Shared Governance and Measure Q Steering Committee



**FF&E PROGRAM**





Spring 2015 Furniture Fair

**FF&E PROGRAM**



Spring 2015 Furniture Fair

**FF&E PROGRAM**

## Next Steps

- Apply approach to current active projects:
  - VV Biotechnology and Science Building
  - VJ Autotechnology Building
  - FF Science Building
- Prepare internal protocols to enlist constituents to approach
- Assess efficacy of Strategic Sourcing Protocol
- Finalize all documentation and post to District website as part of District Standards update process



**FF&E PROGRAM**



THE BITTERNESS OF POOR QUALITY  
REMAINS LONG AFTER THE SWEETNESS  
OF LOW PRICE IS FORGOTTEN.

QUESTIONS?